



**Senior Tax  
Exchange Program**

**Senior Tax Exchange Program (STEP)  
MONTHLY TIME SHEET**  
Darlington Community School District  
11630 Center Hill Road  
Darlington, WI 53530

Darlington  
Community  
School District



Volunteer: \_\_\_\_\_ (Please print)

Date	Time In	Time Out	Hours Worked	Activity	Supervisor's Signature	Additional Volunteer Hours
<b>TOTAL HOURS:</b>						

Please keep a copy for your records. For questions, call \_\_\_\_\_

I certify the hours, as recorded above, are accurate:

Volunteer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

STEP Coordinator: \_\_\_\_\_ Date: \_\_\_\_\_

**Send monthly to:**  
Don Osterday, STEP Coordinator  
Darlington Community Schools  
11630 Center Hill Road  
Darlington, WI 53530