

SECOND SEMESTER EXAM WAIVER POLICY

Specific day(s) will be set aside each semester to administer final exams and/or other assessments in grades 9-12. Although all students are required to take semester final exams/assessments, a second semester waiver from the obligation to take final exams/assessments will be granted if a student has:

1. No more than two (2) absences from school in either the first or second semester (absence from a class is considered an absence from school for purposes of this policy);
2. No unexcused absences during the school year.
3. No more than three (3) times tardy to school or to class in either the first or second semester (Tardy is defined in policy 700.2(e));
4. No more than one (1) detention in either the first or second semester;
5. No in-school or out-of-school suspension in either the first or second semester; and
6. A grade of C or higher (74 or higher on the 100 point scale) in the course at the time of the second semester final exams/assessments.

Important operation points:

1. Final exams/assessments shall be cumulative in content, covering the entire semester's work, and count for no more than 20% of the semester grade.
2. A student who has earned a waiver from a final exam(s)/assessment(s) may voluntarily elect to take the final exam(s)/assessment(s) to raise his/her grade(s) without jeopardizing his/her current grade(s).
3. During the second semester, seniors who are required or elect to take a final exam(s)/assessment(s) will take the final exam(s)/assessment(s) on designated days prior to senior checkout day.

Exceptions to Absenteeism:

Absences for medical and dental appointments will not be considered an absence for purposes of this policy if the student submits a signed verification of attendance at the appointment from the treating medical professional and if such written verification is on file in the DI-IS main office within ten (10) calendar days of the absence.

An absence to attend a funeral will not be considered an absence for purposes of this policy if a parent submits a written excuse to the DHS main office within ten (10) calendar days of the absence.

An absence due to a required appearance in a court of law will not be considered an absence for purposes of this policy if written documentation from the court system is on file with the high school office within (10) calendar days of the absence.

Junior and Senior students may take two campus visits per semester through the guidance office. These absences will not count against the waiver policy if the visit is scheduled through the guidance department.

An absence resulting from a written medical order from a medical professional due to illness or quarantine will not be considered an absence for purposes of this policy if the written medical order is on file in the DHS main office within ten (10) calendar days after the last day of the absence.

An absence due to hospitalization will not be considered an absence for purposes of this policy if the student submits a signed verification of the hospitalization from the treating medical professional and if such written verification is on file in the DHS main office within ten (10) calendar days of the last day of the absence.