

Request for Proposal
Darlington Community School District Outdoor Bleacher Project
Darlington Community School District
Darlington, Wisconsin 53530

Date RFP released: October 19, 2018
Proposal Due: November 9, 2018 at 2:00 PM

Darlington Community School District (DCSD) is receiving proposals for the Outdoor Bleacher Project at Darlington High School. A pre-bid walk-through meeting will be held on October 26, 2018, at 10 a.m. For more information or to receive a copy of the request for proposal documents, please contact:

Denise Wellnitz, Superintendent
11630 Center Hill Road
Darlington, Wisconsin 53530
608/776-2006, option 3
wellnitzd@darlington.k12.wi.us

Project Overview

The Darlington Community School District is accepting proposals for purchase, delivery, and installation of outdoor bleachers at the Darlington High School track/football field. The new bleachers will be in the same location as the current west side bleachers. Installer will be responsible for removal and demolition of east and west side bleachers. Installer will also be responsible for cement pad under new bleachers. This project is scheduled to begin in May of 2020, with a completion date of August 1, 2020.

The objective of this Request for Proposal (RFP) is to identify the most qualified company to remove old bleachers from site, and design, supply, and install bleachers to state specified codes.

It is strongly recommended that prospective installers visit the installation site. Interested bidders can visit the site during the site tour, which will be offered on October 26, 2018, at 10 a.m. at the Darlington High School track/football field. During the site tour, interested bidders will be shown all building areas involved and be able to view and photograph a full set of plans.

Minimum Project Requirements That Must be Included in the Proposal

- A. Scope of Project
- 13 row bleachers;
 - Maximum seating capacity allowable by code;
 - A maximum total length of 195’;
 - Demolition and removal of east and west stadium bleachers and support structures;
 - Cost to include current ADA ramp and seating into new bleachers;
 - Cement pad and gravel base for under new bleachers;
 - Support structure for under press box;
 - Steps to press box connected to bleachers;

- Cost of angle frame design, I-beam design;
- Provide state approved and stamped as built drawings to the district.

B. Installation Requirements

- Installer is responsible for complete design and construction in complete compliance with all Town of Darlington and State of Wisconsin Building Codes, all required permits and plan review, and all required inspection fees required for occupancy.
- The press box immediately behind the west bleachers will be remodeled at same time. Coordination with the general contractor will be mandatory. Contact information for contractor will be provided to the contractor with the winning bid.
- Any damage done to existing structures is to be repaired at installer's cost.
- Preventive measures should be taken to limit the disturbance of landscaping.
- All bidders are encouraged to visit the site, and will receive a walk-through with the Head of Maintenance.
- After completion, a walk-through for district administration is required detailing operation and preventative maintenance procedures.
- Bleachers must be installed and ready for occupancy by August 1, 2020.

C. Code of Standards

- Installation should meet or exceed all relevant building codes of the Town of Darlington and the State of Wisconsin.
- System installation must conform to Occupational Health and Safety Administration (OSHA) directives.
- System installation must conform to Wisconsin Department of Safety and Professional Service (DSPS).
- Bleacher system should adhere to Uniform Building Code (UBC) regulations.

D. Warranty and Service Contract requirements

- Copies of manufacturer warranties on all relevant products as an attachment to the RFP.
- A copy of the installation/workmanship warranty (showing a five year minimum) as attachment to the RFP.

E. Complete Scope of Work which includes the following:

- Timeline of work beginning with start date and end date;
- State approved engineered drawing;
- Description of materials;
- Breakdown of cost for project with overall costs;
- Proof of Insurance;
- Warranties on materials and workmanship.

F. References

Provide three references with at least one in the general area where the Darlington School District staff may view project.

Client's Optional Secondary Cost Estimate: Provide watertight sealed benches.

Client's Optional Third Cost Estimate: Repurpose sections of the east bleachers and install at the baseball field.

PARKING AND STAGING AREAS

- Onsite parking and material staging areas will be provided for contractor by district.
- Restrooms are available onsite.

REJECTION OF PROPOSALS

- DCSD reserves the right to accept or reject any and all proposals submitted. Failure to abide by the conditions outlined in this RFP will result in termination of business with winning vendor.

General Rules

1. **No Obligation** - This RFP does not obligate the customer to establish eligibility for any respondents, or to issue any subsequent RFPs or to enter into any agreements. The customer reserves the right to cancel or re-issue this RFP at any time, and to solicit qualifications through any other appropriate method.
2. **Rejection of Proposals**- The selection committee may reject any response that it deems to be incomplete, unresponsive, and significantly inaccurate in its representation or which is unacceptable.
3. **Substitutions**- Respondents may substitute or alter their responses subsequent to the submission date only if such changes are approved in writing to the Darlington Community School District Administrator.
4. **Cost of Proposal and Non Compensation** - Each respondent is solely responsible for all costs associated with responding to this RFP. There is no reimbursement for any costs to the RFP by the Darlington Community School District.
5. **Delivery of Proposals** - Each respondent is solely responsible for assuring a timely submittal of its response to the Darlington Community School District. Late responses will not be accepted.
6. **Withdrawal of Proposal** - Responses to this RFP may be withdrawn after submission by written request to Denise Wellnitz, Superintendent, Darlington Community School District.
7. **Disposition of Proposals**- All submittals and the information therein become the property of the customer upon submittal.

PROPOSAL EVALUATION

- Price is only one factor in the decision process; service, past experience with vendor, and references will also be determining factors.
- Proposals must be submitted by 2:00 p.m. on November 9, 2018, addressed to:
Dr. Denise Wellnitz, 11630 Center Hill Road, Darlington, WI, 53530 or
wellnitzd@darlington.k12.wi.us.

For questions regarding scope of work, please contact Darlington Community School District's Head of Maintenance, Lee T. Black at blackl@darlington.k12.wi.us or 608-482-1672.