

ANNUAL

PUBLIC NOTICE

DARLINGTON COMMUNITY SCHOOL DISTRICT

FEDERAL PROGRAM ASSURANCES

Attached is a verbatim copy of District policy regarding Federal Program Assurances.

Covered in it are statements regarding verification of subsidized meals, and Section 504, Title II and Title IX.

The impact of these assurances is that the District does not discriminate on the basis of race, color, religion, gender, age, national origin, veteran status, disability, physical appearance, genetic information testing, family & medical leave, sexual orientation and gender identity or expression.

Also included is the District Grievance Policy relating to these assurances.

Please note that the District delegated coordinator with respect to these policies and to the Grievance procedure is:

Dr. Denise L. Wellnitz, Superintendent
Darlington Community School District
11630 Center Hill Road
Darlington, Wisconsin 53530
Phone: (608) 776-2006

Revised: December 15, 2009

Revised: August 5, 2013

POLICY TO VERIFY FREE AND REDUCED PRICE MEAL ELIGIBILITY

1. Each school year, after October 31, the District superintendent or designee will compile a written report of free and reduced price meal recipient families in the District, listing the following information:
 - a. Name and address of qualifying family
 - b. Name of all household members
 - c. Social Security numbers of all adult household members, or an indication that an adult has no social security number
 - d. Total household income
2. Recipient families whose eligibility will be verified will be selected free of discrimination due to race, sex, color, national origin, religion, age or disability.
3. The number of approved applications will be totaled, and three percent of this total will be computed to determine the number of verifications to be completed each year.
4. All of the approved applications will be put in a numerical order, a random number will be identified, and that number will be used to complete a random selection process to identify the three percent to be verified.
5. Selected households will be notified via a letter sent them. They will also receive a sheet of verification documentation information to aid them.
6. If a selected household refuses to cooperate with the request for documentation to expedite verification of income, eligibility will be terminated. Notice will be sent, allowing ten (10) school days of the benefit to continue following the date of notice.
7. Households given notice of termination have ten (10) days to appeal the termination to the Board Clerk. The termination notice will include the details regarding an appeal.
8. Each year the District superintendent will complete a record file showing the following information:
 - a. A summary of the verification efforts
 - b. The total number of applications on file on October 31
 - c. The percentage or number of applications verified
9. Records will be kept for three years, following the close of the fiscal year. The District Administrator's secretary will maintain, in addition to the items listed in number 8 above, the following information:
 - a. How applications were selected
 - b. How applications were verified
 - c. The dates notices were sent
 - d. Notes on any contact made
 - e. The results of verification
 - f. The reasons for any denial or change of eligibility

- g. The signature of the verifying official confirming that verification records are accurate
10. A family's rights of privacy will be respected and maintained during the verification process.

Revised: August 5, 2013

VOCATIONAL EDUCATION ASSURANCES

PUBLIC NOTICE

DARLINGTON COMMUNITY SCHOOL DISTRICT

Each year the Darlington Community School District offers vocational education programs at Darlington High School. These programs are designed to prepare youth for a broad range of employment and training services are offered under the guidance of certified teachers, counselors, and cooperative education coordinators.

<u>COURSE</u>	<u>PREREQUISITE</u>	<u>YEAR NORMALLY TAKEN</u>	<u>LENGTH OF COURSE</u>
<u>BUSINESS DEPARTMENT</u>			
Information Tech 1	None	Any	Semester
Information Tech 2	Information Tech 1	Any	Semester
Accounting 1	Junior (Sophomore with approval)	11, 12	Year
Accounting 2 (Offered on SRNTC)	Junior (C or better in Accounting 1)	11, 12	Year
Computer Applications 1	None	Any	Semester
Computer Applications 2	Computer Applications 1	Any	Semester
Intro. to Business	None	Any	Semester
Web and Desktop Application	Info. Tech. 1 or Comp. App. 1	Any	Semester
<u>AGRICULTURE DEPARTMENT</u>			
Introduction to Agriculture and FFA	None	9	Year
Agriculture/Animal Science	Intro. to Agric. or Instructor Consent	10	Year
Dairy and Soils	Intro to Agric. or Instructor Consent	11	Year
Agriculture Business	Intro. to Agric. or Instructor Consent	12	Year
Agriculture Technology	Agric. Business or Instructor Consent	12	Semester
<u>TECHNOLOGY EDUCATION</u>			
Intro. to Technology	None	Any	Semester
Technology Design	Intro. to Tech or Instructor Consent	10, 11, 12	Semester
Woods Technology	Intro to Tech or Instructor Consent	10, 11, 12	Semester

Metals Technology	Sophomore standing and Instructor Consent	10, 11, 12	Semester
Power Technology	Junior standing and Instructor Consent	10, 11, 12	Semester
Electricity	Sophomore standing and Instructor Consent	10, 11, 12	Semester
Welding 1 & 2	Sophomore standing	10, 11, 12	Semester
Technology Survey	Junior standing and Instructor Consent	11, 12	Semester

All vocational education programs follow the District's policies of nondiscrimination on the basis of race, color, religion, gender, age, national origin, veteran status, disability, physical appearance, genetic information testing, family & medical leave, sexual orientation, and gender identity or expression in all activities and in employment.

For general information about these programs, contact:

Mr. Thomas Uppena
High School Guidance Counselor
Darlington High School
11838 Center Hill Road
Darlington, Wisconsin 53530
(608) 776-4001

Inquiries concerning policies of nondiscrimination on the basis of race, color, religion, gender, age, national origin, veteran status, disability, physical appearance, genetic information testing, family & medical leave, sexual orientation, and gender identity or expression in all activities and in employment should be directed to:

Dr. Denise L. Wellnitz
Title IX and Section 504 Coordinator
Darlington Community School District
11630 Center Hill Road
Darlington, Wisconsin 53530
(608) 776-2006

Revised: August 16, 2010

Revised: August 5, 2013